

ICW Enhancement – RH

(September 30, 2024)

Product Compliance and Testing Management Platform

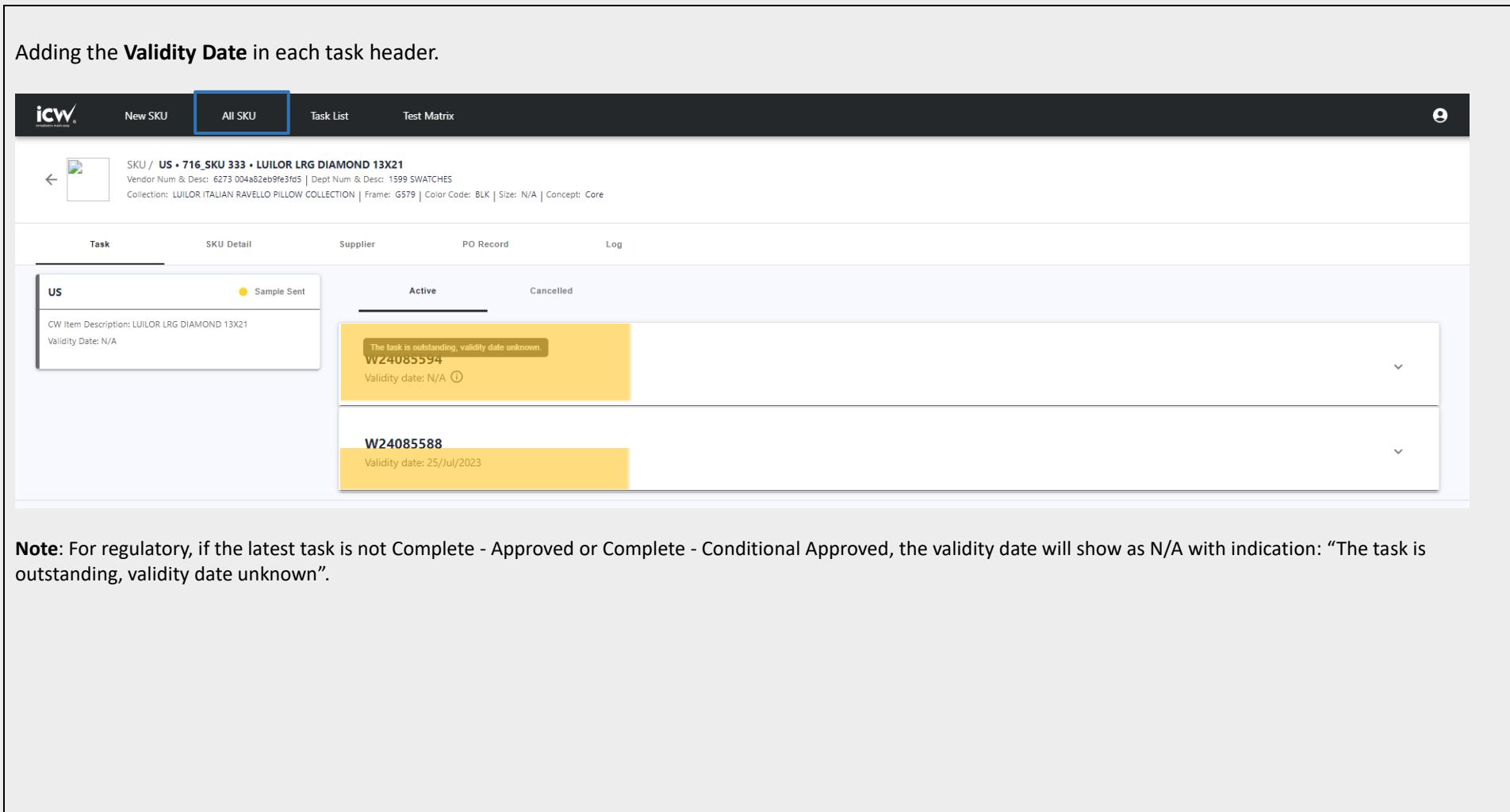
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1 Adding Validity Date in the Task Header (RH, Vendor)

(All SKU page – RH, Vendor)

Adding the **Validity Date** in each task header.



SKU / **US • 716_SKU 333 • LUILOR LRG DIAMOND 13X21**
 Vendor Num & Desc: 6273 00482eb9fe3f65 | Dept Num & Desc: 1599 SWATCHES
 Collection: LUILOR ITALIAN RAVELLO PILLOW COLLECTION | Frame: G579 | Color Code: BLK | Size: N/A | Concept: Core

Task SKU Detail Supplier PO Record Log

US Sample Sent

Active Cancelled

The task is outstanding, validity date unknown.
W24085594
 Validity date: N/A ⓘ

W24085588
 Validity date: 25/Jul/2023

Note: For regulatory, if the latest task is not Complete - Approved or Complete - Conditional Approved, the validity date will show as N/A with indication: "The task is outstanding, validity date unknown".

Task **SKU Detail** **Supplier** **PO Record** **Log**

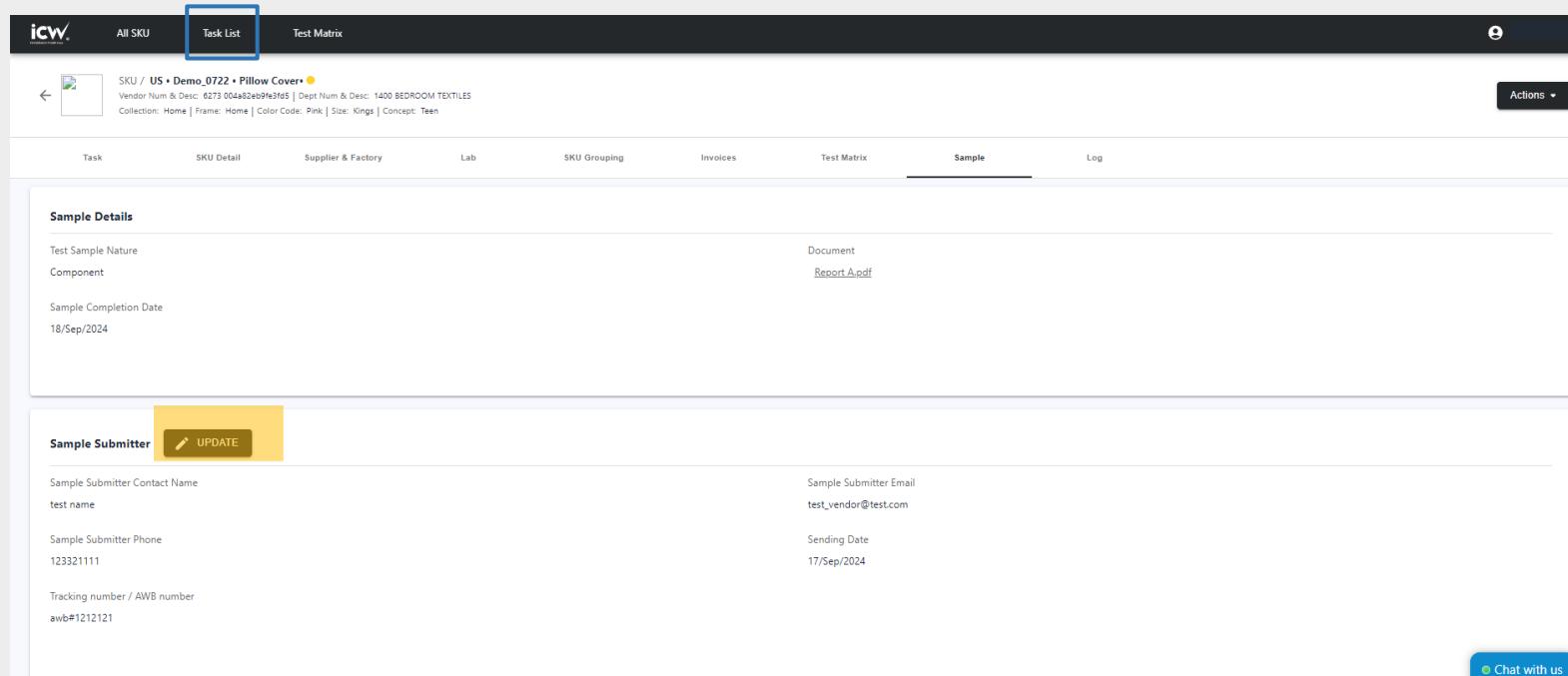
Task	SKU Detail	Supplier	PO Record	Log
US <input checked="" type="radio"/> Task Pending	CW Item Description: AT_0902_T1_US Validity Date: N/A	Active	Cancelled	
UK (Retest) <input checked="" type="radio"/> Complete - Conditional Approved	CW Item Description: AT_0902_T1_UK Validity Date: 22/Aug/2027	WZ4085708 (Retest)	Validity date: N/A <small> ⓘ</small>	
QC (Retest) <input checked="" type="radio"/> Completed	CW Item Description: AT_0902_T1_Generic Validity Date: N/A			

Note: For QC, the Validity date will show as N/A with indication: "Validity date is not applicable for QC task".

2 Edit Sample Submitter (Vendor)

(Task list page – Vendor)

Adding “**UPDATE**” function to allow the edit of Sample Submitter in **Sample Sent** status.



SKU / US • Demo_0722 • Pillow Cover ●
Vendor Num & Desc: 6273 004829e9fe3f65 | Dept Num & Desc: 1400 BEDROOM TEXTILES
Collection: Home | Frame: Home | Color Code: Pink | Size: Kings | Concept: Teen

Actions ●

Task SKU Detail Supplier & Factory Lab SKU Grouping Invoices Test Matrix **Sample** Log

Sample Details

Test Sample Nature Document
Component [Report A.pdf](#)

Sample Completion Date
18/Sep/2024

Sample Submitter ● **UPDATE**

Sample Submitter Contact Name: test name
Sample Submitter Email: test_vendor@test.com
Sample Submitter Phone: 123321111
Tracking number / AWB number: awb#1212121

Sending Date: 17/Sep/2024

● Chat with us

Note: The edit function is not applicable when the task status is “**Sample received**” or after.

3 Admin portal update (RH)

3.1 Admin Access Right Indicator

Adding “Admin” access right indicator.

Buyer

Users 11

Search keywords SEARCH Hide filters Created Date Archived Date RESET

User Name: 1 X

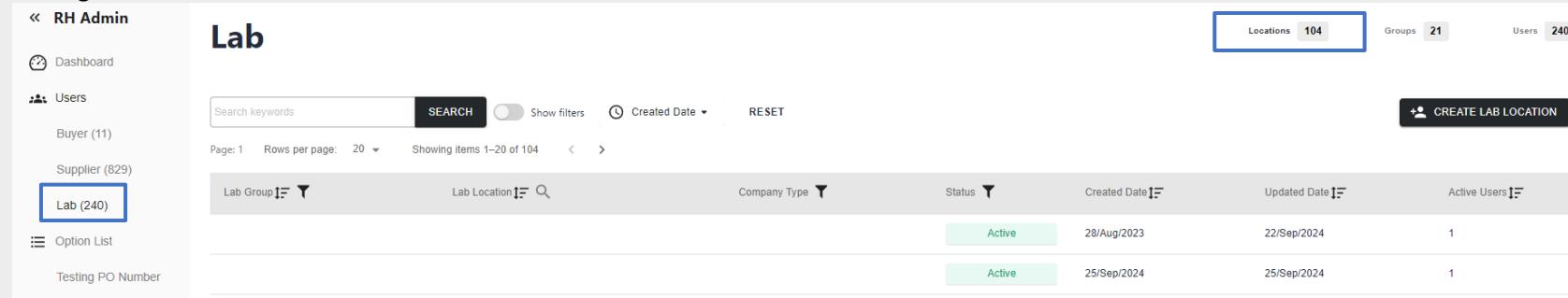
Page: 1 Rows per page: 20 Showing items 1–4 of 4

User Name	Role	Status	Created Date	Archived Date	Updated Date	Valid Date	Departments	
Test User 1	Admin	Quality Main	Active	16/Jul/2023	N/A	08/May/2024	14/Aug/2024	1200 WINDOW HW & C...
Test user 2	Admin	N/A	Active	11/Aug/2023	N/A	11/Aug/2023	14/Aug/2024	
Test User 3	Admin	Compliance Main	Active	26/Oct/2022	N/A	04/Jan/2024	14/Aug/2024	1200 WINDOW HW & C...
Test user 4	Admin	Compliance Main	Active	26/Oct/2022	N/A	25/Oct/2023	14/Aug/2024	6101 CASE GOODS

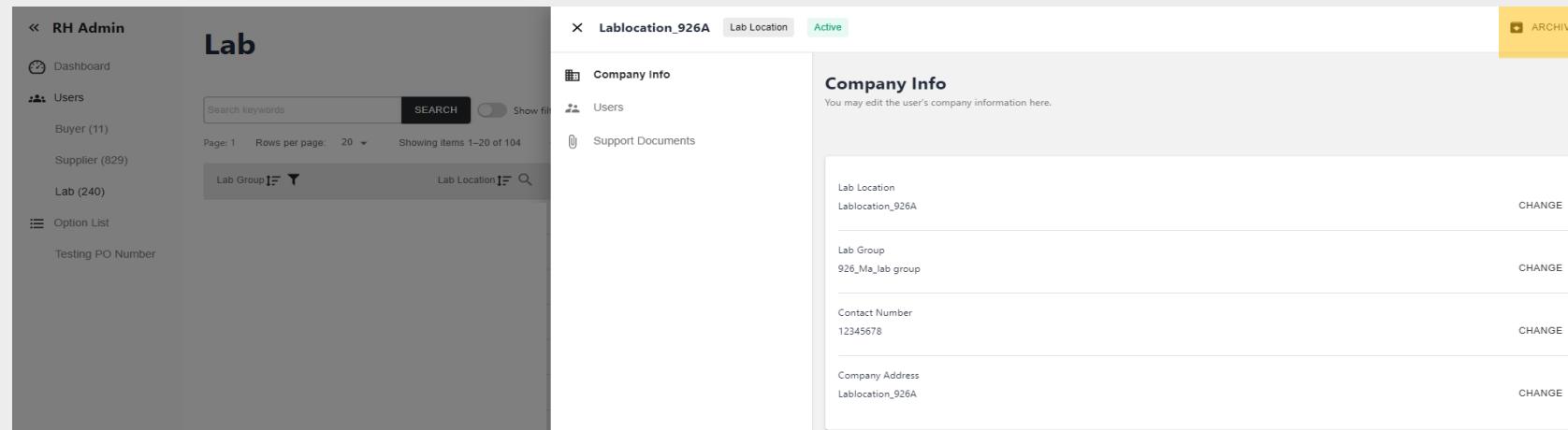
Note: For any admin user create/removal request, please contact support_rh@icw.io for assistance.

3.2 Archive and Unarchive Lab Location

Adding “Archive” Lab location function.

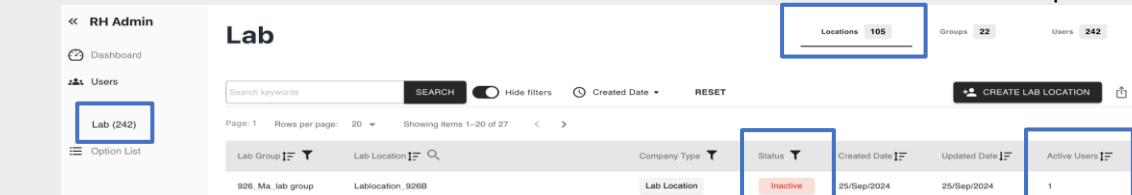


The screenshot shows the 'Lab' location list page. The left sidebar has 'Lab (240)' selected. The main area shows a table with columns: Lab Group, Lab Location, Company Type, Status, Created Date, Updated Date, and Active Users. Two rows are visible, both marked as 'Active'. A 'CREATE LAB LOCATION' button is at the top right. The top right corner shows 'Locations 104', 'Groups 21', and 'Users 240'. A 'SEARCH' bar and filters are at the top.



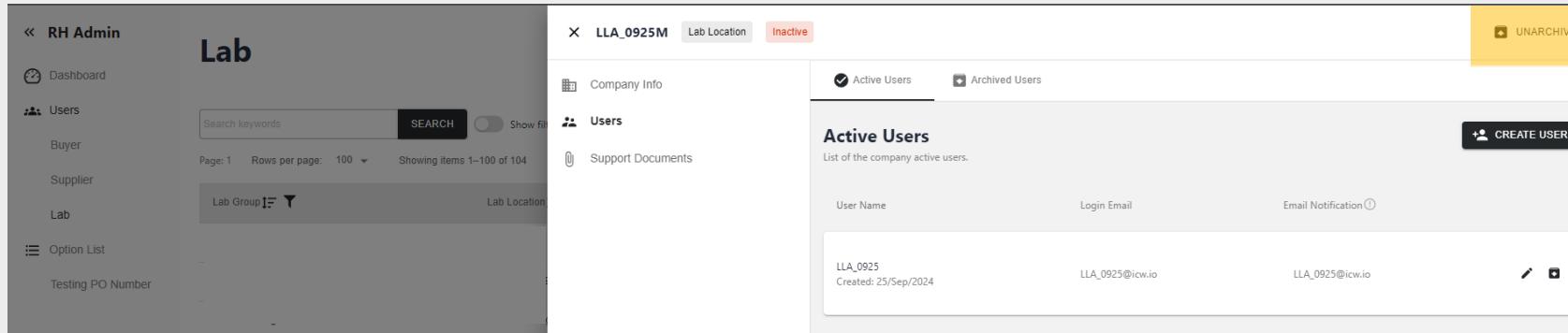
The screenshot shows the detail view for 'Lablocation_926A'. The left sidebar has 'Lab (240)' selected. The main area shows 'Company Info' with fields: Lab Location (Lablocation_926A), Lab Group (926_Ma_lab group), Contact Number (12345678), and Company Address (Lablocation_926A). A 'CHANGE' link is next to each field. A yellow 'ARCHIVE' button is on the right. The top right corner shows 'Locations 104', 'Groups 21', and 'Users 240'. A 'SEARCH' bar and filters are at the top.

- The “Archived” lab location will appear as “Inactive” in Admin. Vendors will no longer be able to view or select the lab during the acknowledge tasks flow.
- “Archive” a lab location does not “Archive” the users associated with that location.
- Users of the “Inactive” lab location who remain “Active” will still have access to the platform and can manage existing tasks as usual.



The screenshot shows the 'Lab' location list page. The left sidebar has 'Lab (240)' selected. The main area shows a table with columns: Lab Group, Lab Location, Company Type, Status, Created Date, Updated Date, and Active Users. One row is visible, marked as 'Inactive'. The top right corner shows 'Locations 105', 'Groups 22', and 'Users 242'. A 'SEARCH' bar and filters are at the top.

Adding “Unarchive” Lab location function.



Lab

LLA_0925M Lab Location Inactive

Company Info

Active Users Archived Users

Active Users

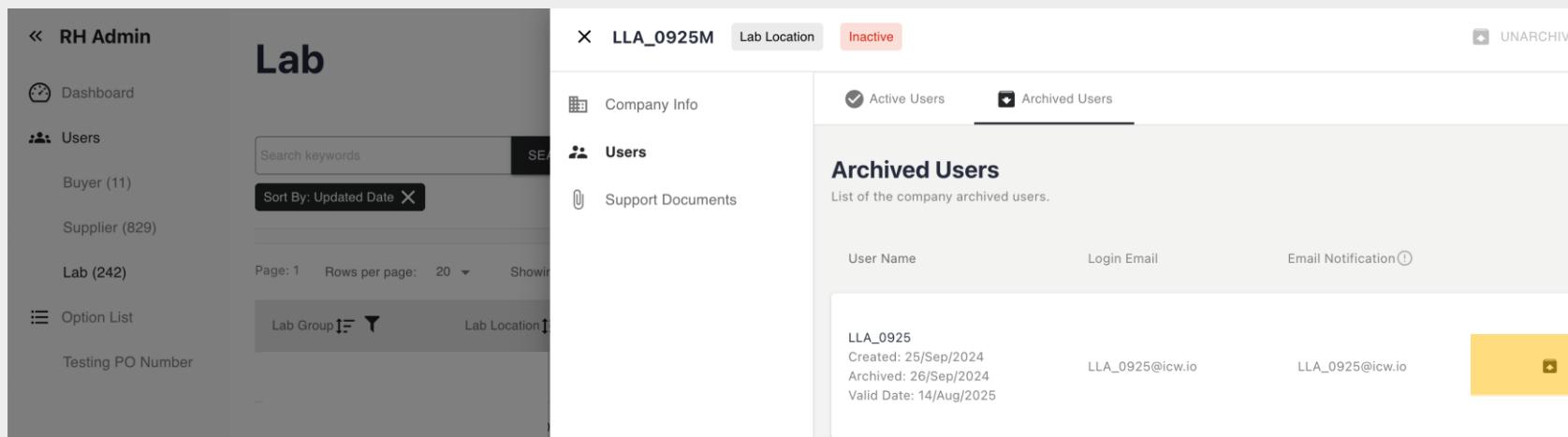
List of the company active users.

User Name Login Email Email Notification

LLA_0925 Created: 25/Sep/2024 LLA_0925@icw.io LLA_0925@icw.io

CREATE USER

UNARCHIVE



Lab

LLA_0925M Lab Location Inactive

Company Info

Active Users Archived Users

Archived Users

List of the company archived users.

User Name Login Email Email Notification

LLA_0925 Created: 25/Sep/2024 Archived: 26/Sep/2024 Valid Date: 14/Aug/2025 LLA_0925@icw.io LLA_0925@icw.io

UNARCHIVE

Note:

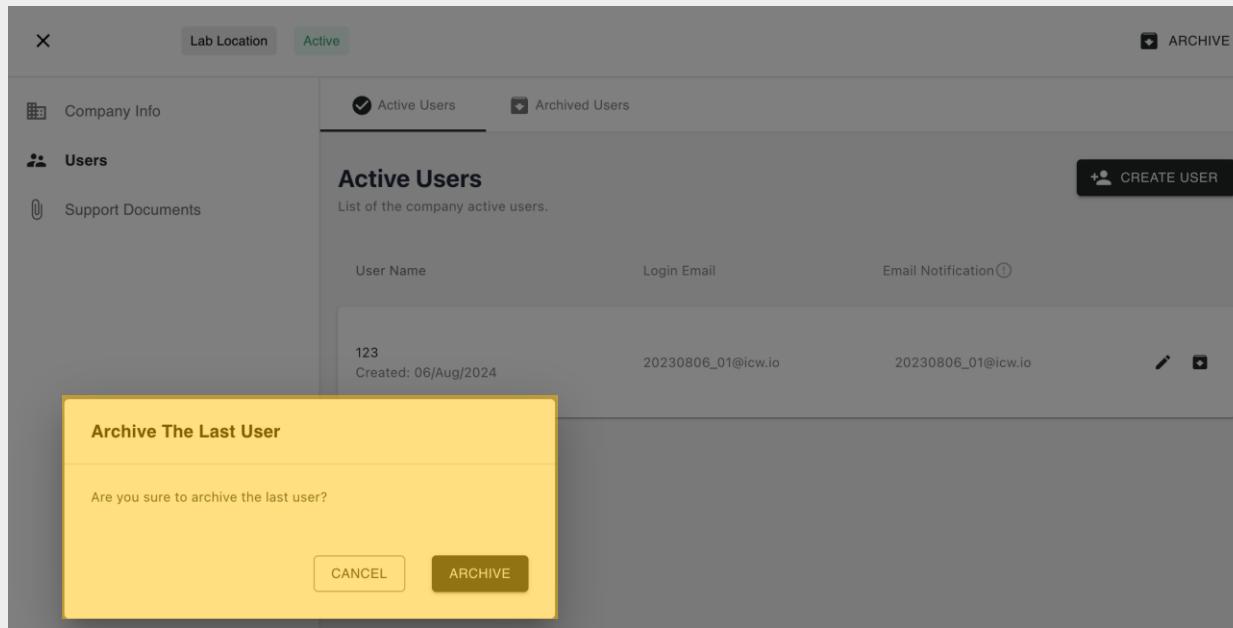
There are two ways to unarchive a lab location:

- Manually “Unarchive” a lab location if there are any active users associated with it.
- If there are no active users, at least one new user must be created for the lab location, or an archived user must be “Unarchived”. This will automatically update the lab location status to “Active”.

3.3 Archive The Last Lab Location User

Adding “Archive” last lab location user function.

It's allowed to archive the last Lab location user if it doesn't involve outstanding tasks.



Note: Error message will pop up if the last lab location user that you want to archive involves outstanding tasks.