Migration Data Handling – RH
(Data set in ICIX until Oct 5, 2022 provided on Oct 19, 2022)

Product Compliance and Testing Management Platform

# 1 Contents

2　Create SKU

(New SKU page)

Provide **Monday Feed** to ICW by dropping the weekly file to One Drive

Note: Suggest continuing this flow til Dec 31,2022 so ICW could help to check the file before uploading into the platform.

RL Raymond Lee > ICW-work > RH > Monday Feed

	Name ↑ ⌄	Modified ⌄	Modified By ⌄	File size ⌄	Sharing
📄	iCW_Monday_Feed_10242022.xlsx	About a minute ago	Alice Tam	16.7 KB	Shared

3   Approval of Test Report and Result (Completed)

(All SKU page)

Select **Important Status>Completed-Fail**.
Select specific test task to continue.

Select **Make Approval** in **Report & Result**.
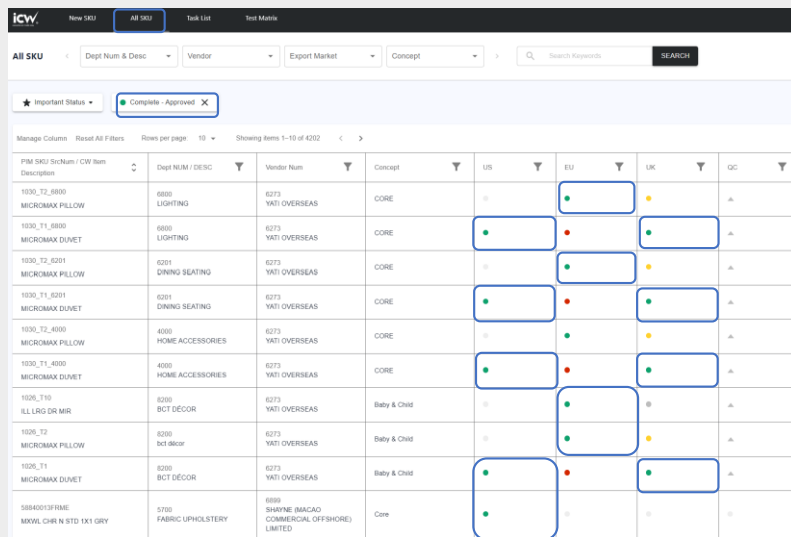Note: You will see "Fail Task Line Item" in Testing Leve when you expand failed Test Level

Select **Approval Result**, fill in required details and select **CONFIRM**.

Toggle Testing Report Details to show/hide the result details.

4 Approval of Test Report and Result (Complete-Approved)

(All SKU page)

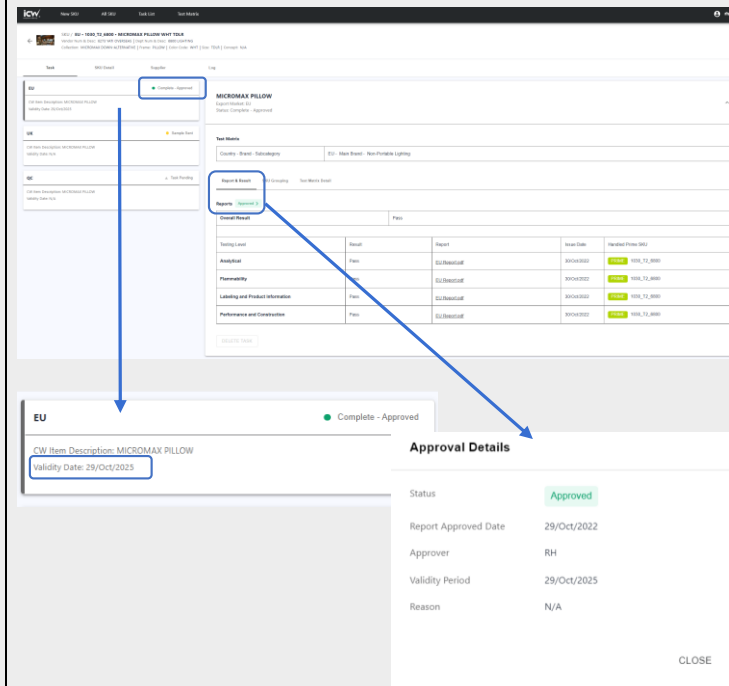|	
Select **Important Status**>**Complete-Approved**. Select specific test task to continue. 	Note: **Report & Result** with **Validity Date** can be viewed. Result is **Information Only** for all Quality Test Task. Validity Date is shown for **Complete-Approved** test task only. (There is expiry date for QC task but actually it is not applicable for QC task)

4

5 Approval of Test Report and Result (Completed-Fail > Rejected-Update Report)

(All SKU page)

Select **Important Status>Completed-Fail**.
Select specific test task to continue.

Select **Make Approval** in **Report & Result**.
Note: You will see "Fail Task Line Item" in Testing Leve when you expand failed Test Level

Select the A**pproval Result-Rejected-Update Report**, fill in **Reason**, Select the **Test Level** and select **CONFIRM**.

Toggle Testing Report Details to show/hide the result details.

6   Approval of Test Report and Result (Completed-Fail > Rejected-Request CAP)

(All SKU page)

Select **Important Status>Completed-Fail**.
Select specific test task to continue.

Select **Make Approval** in **Report & Result**.
Note: You will see the fail details below "Fail Task Line Item" in Testing Leve when you expand failed Test Level

Select the A**pproval Result-Rejected-Request CAP**, fill in **Reason**, and select **CONFIRM**.

Toggle Testing Report Details to show/hide the result details.